

# Establishing or Changing Invoice Messages Retail Store Location

From the Main Menu choose the following options:

#7 Files

#17 Location Master

#1 Location Master Maintenance

Once in the Location Master Maintenance program choose the following:

**If Retail Store:** Information Pertaining to SPSWR (Wholesale/Retail)

Invoicing Environment

Enter Message Number, Field Exit

Edit Message directly in Message Additions window

Enter to update changes/additions

```
Work With Invoice Message Master      South Point Systems Inc.
Message  Message Text (Line 1 and Line 2)  Program: MSG1M
  8      Invoice Due by 10th of the Month
         If Unpaid by 25th - Service will be Terminated

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Message Additions
  8      Invoice Due by 10th of the Month
         If Unpaid by 25th - Service will be Terminated
ENTER TO ADD/MAINTAIN  F4 - DELETE MESSAGE  F7 - EXIT
```